

**VILLAGE OF MEOTA - MINUTES**

REGULAR MEETING OF COUNCIL  
VILLAGE COUNCIL CHAMBERS - 502-2<sup>ND</sup> AVENUE EAST  
**THURSDAY, JANUARY 8, 2026 – 7 PM**

PRESENT: Mayor Derek Welford  
Councillors Teresa Ducharme, Laurie Shury, Richard Rokosh

STAFF: Kristen Tokaryk, Chief Administrative Officer

\*A quorum being present Mayor Welford called the meeting to order at 7:01 PM

**REGULAR MEETING MINUTES –DECEMBER 4, 2025:**

001.26 DUCHARME: THAT the minutes of the Regular meeting of December 4, 2025, be approved as circulated. CARRIED

**2026 HALL RENTAL RATES:**

002.26 DUCHARME: THAT the 2026 hall rental rates be approved as presented. CARRIED

**COUNCILLOR RESIGNATION:**

003.26 ROKOSH: THAT the resignation of Councillor Carole Chapman be accepted and that a by-election be called for April 1, 2026, with an Advanced Poll to be conducted at the Village office on March 25, 2026. CARRIED

**DEPUTY MAYOR**

004.26 DUCHARME: THAT Council nominate Laurie Shury for Deputy Mayor. CARRIED

**SIGNING AUTHORITY**

005.26 ROKOSH: THAT as per Section 115 (5) of *The Municipalities Act*, the Administrator Kristen Tokaryk and at least one of the Mayor Derek Welford or Deputy Mayor Laurie Shury, be authorized to sign cheques and other negotiable instruments for the Village of Meota, effective January 8, 2026. CARRIED

**BONDS – FIDELITY BOND:**

006.26 DUCHARME: THAT as per Section 113(3) of the *Municipalities Act*, Council acknowledges the Fidelity Bond in the amount of \$500,000 purchased through SGI Canada and presented by the Administrator. CARRIED

**VANTAGE 2025 AUDIT ENGAGEMENT LETTER/BANK CONFIRMATION**

007.26 ROKOSH: THAT the Mayor and Administrator be authorized to sign the vantage 2025 Audit Engagement Letter and Bank confirmation. CARRIED

**2026 BOARD & COMMITTEE APPOINTMENTS:**

008.26 ROKOSH: THAT the list of Board, Committee and Council Committee Appointments be approved as attached. CARRIED

**2026 LIST OF APPOINTMENTS:**

009.26 SHURY: THAT the list of Appointments for Auditor, Board of Revision & Secretary, Development Appeals Board & Secretary, Building Official, Development Officer, Solicitor, Assessor and Returning Officer be approved **as attached**. CARRIED

**COUNCIL REMUNERATION**

010.26 SHURY: THAT Council remuneration remain the same for 2026 as follows:  
Mayor: \$500/month with \$50 allowance for cellphone  
Councillors \$200/month  
Mileage \$0.60/km CARRIED

**TERM DEPOSIT – RENEWAL**

011.26 DUCHARME: THAT Council re-invest \$500,000 plus interest in a one-year non-redeemable term deposit on January 1, 2026 with Innovation Credit Union at an interest rate of 3.45%. CARRIED

**DIESEL EXHAUST FLUID:**

012.26 SHURY: THAT Council approve the purchase of Diesel Exhaust Fluid and pump, for the tractor, up to \$1500. CARRIED

**CORRESPONDENCE, DISCUSSION & REPORTS:**

013.26 DUCHARME: THAT the following correspondence, discussion and reports be dealt with as directed and filed. CARRIED  
a. Committee Reports/Council Updates  
Meota Health Clinic Minutes- December 9, 2025  
b. Cenovus Rush Lake Response Update

**STATEMENT OF RECEIPTS AND EXPENDITURES DECEMBER 2025:**

014.26 SHURY: THAT the Statement of Receipts and Expenditures fore December 2025 and Bank Rec, **as attached** be accepted as presented. CARRIED

**PAYMENT OF ACCOUNTS:**

015.26 SHURY: THAT the list of accounts in the amount of \$126,106.93 be approved for payments as follows:  
Cheque Numbers 3159-3183 \$ 75,637.18  
Other Numbers 0089-0096 \$ 39,643.11  
Payroll 440-447 \$ 10,826.64 CARRIED

**ADJOURN:**

016.26 DUCHARME: THAT we adjourn at 8:12 PM

---

Derek Welford, Mayor

---

Kristen Tokaryk, Chief Administrative Officer