

**VILLAGE OF MEOTA - MINUTES**

FIRST MEETING OF COUNCIL  
VILLAGE COUNCIL CHAMBERS - 502-2<sup>ND</sup> AVENUE EAST  
**THURSDAY, NOVEMBER 21, 2024 – 7 PM**

PRESENT: Mayor Derek Welford  
Councillors Carole Chapman, Teresa Ducharme and Laurie Shury  
ABSENT: Councillors Richard Rokosh  
STAFF: Kim Frolek, Chief Administrative Officer

**OATH OF OFFICE**

Chief Administrative Officer Kim Frolek administers the Oath of Office for Mayor Welford & Councillors Carole Chapman, Teresa Ducharme and Laurie Shury.

\*A quorum being present Mayor Welford called the meeting to order at 7:01 PM

**DEPUTY MAYOR**

138.24 SHURY: THAT Council nominate Carole Chapman for Deputy Mayor. CARRIED

**SIGNING AUTHORITY**

139.24 SHURY: THAT as per Section 115 (5) of *The Municipalities Act*, the Administrator Kim Frolek and at least one of the Mayor Derek Welford or Deputy Mayor Carole Chapman, be authorized to sign cheques and other negotiable instruments for the Village of Meota, effective November 21, 2024. CARRIED

**INNOVATION AUTHORIZATION OF ACCOUNTS**

140.24 SHURY: THAT the Mayor & Administrator be authorized to sign the Innovation Credit Union Authorization of Account form. CARRIED

**THE UPDATED 2025 COUNCIL HANDBOOKS WERE HANDED OUT**

**ADMINISTRATOR HOLIDAYS/ DECEMBER OFFICE HOURS**

141.24 CHAPMAN: THAT Council approve the CAO holiday request AND THAT the December Office Hours for the month of December be open Tuesday's to Friday's from 9:00AM to 1:00PM. CARRIED

\*Deputy Mayor Chapman provided a brief update regarding the Health Clinic Committee Do Drop IN renovations.

142.24 **ADJOURN:**  
DUCHARME: THAT we adjourn at 7:20 PM

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Derek Welford, Mayor

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Kim Frolek, Chief Administrative Officer