

**VILLAGE OF MEOTA - MINUTES**

REGULAR MEETING OF COUNCIL  
VILLAGE COUNCIL CHAMBERS - 502-2<sup>ND</sup> AVENUE EAST  
THURSDAY, DECEMBER 4, 2025 – 7 PM

PRESENT: Mayor Derek Welford  
Councillors Carole Chapman, Teresa Ducharme, Richard Rokosh and Laurie Shury

STAFF: Kristen Tokaryk, Chief Administrative Officer  
Mike Doom, Village Foreman

DELEGATION: NONE

\*A quorum being present Mayor Welford called the meeting to order at 6:57 p.m.

**REGULAR MEETING MINUTES –NOVEMBER 6, 2025:**

151.25 CHAPMAN: THAT the minutes of the Regular meeting of November 6<sup>th</sup>, 2025, be approved as circulated. CARRIED

**TRACTOR TIRES:**

152.25 SHURY: THAT the Administrator obtain quotes from Kal Tire, Fountain Tire, Kirk Tires and Northern Edge Tires to fill the tractor tires with Fluid; AND FURTHER, that the lowest complaint quote be accepted. CARRIED

**VILLAGE OFFICE LOCKS:**

153.25 CHAPMAN: THAT the locks at the Village Office be changed; AND FURTHER, that a second key be provided to and securely kept at the RM of Meota Office. CARRIED

**VILLAGE FOREMAN ROLES AND RESPONSIBILITIES:**

154.25 SHURY: THAT the Village Foreman Roles and Responsibilities document be approved as presented. CARRIED

**REGULAR COUNCIL MEETING SCHEDULE 2025:**

155.25 SHURY: THAT the Regular Meeting schedule for 2026 be approved as attached. CARRIED

**MUNICIPAL REVENUE SHARING ELIGIBILITY RESOLUTION:**

156.25 CHAPMAN: THAT the Council of the Village of Meota confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations
2. In Good Standing with respect to the reporting and remittance of Education Property Taxes
3. Adoption of a Council Procedure Bylaw
4. Adoption of an Employee Code of Conduct
5. All members of Council have filed their Public Disclosure Statements, as required.

AND THAT Council authorizes the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED



\* Village Foreman, Mike Doom exited Council Chambers at 7:17 p.m.\*

**CHRISTMAS BONUSES:**

157.25 SHURY: THAT Council approve the purchase of two (2) \$300 dollar Gift Cards for the Administrator and Transfer Site Attendant and one (1) \$1000 Gift Card for the Village Foreman as their Christmas Bonus. CARRIED UNANIMOUSLY

**THANK YOU – GIFT CERTIFICATES:**

158.25 DUCHARME: THAT Council approve the purchase of four (4) one hundred (100) dollar gift certificates for Florence Bru, Anne Baillargeon, Abe Schmirler, & Mary Shury in appreciation of their assistance in the community in 2025. CARRIED

**CORRESPONDENCE, DISCUSSION & REPORTS:**

159.25 ROKOSH: THAT the following correspondence, discussion and reports be dealt with as directed and filed. CARRIED

- a. Committee Reports/Council Updates
  - ARDA Meeting Minutes- November 12, 2025
  - EMO Meeting Minutes- November 24, 2025
- b. Cenovus Rush Lake Response Update

**STATEMENT OF RECEIPTS AND EXPENDITURES NOVEMBER 2025:**

160.25 SHURY: THAT the Statement of Receipts and Expenditures for November 2025 and Bank Rec, as attached be accepted as presented. CARRIED

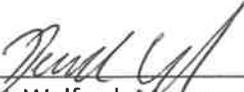
**PAYMENT OF ACCOUNTS:**

161.25 ROKOSH: THAT the list of accounts in the amount of \$65,033.23 be approved for payments as follows:

Cheque Numbers	3140-3158	\$ 32,250.40	
Other Numbers	0081-0088	\$ 22,390.16	
Payroll	432-439	\$ 10,392.67	CARRIED

162.25 **ADJOURN:**

DUCHARME: THAT we adjourn at 8:39 PM

  
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Derek Welford, Mayor

  
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Kristen Tokaryk, Chief Administrative Officer