

**VILLAGE OF MEOTA - MINUTES**

REGULAR MEETING OF COUNCIL  
VILLAGE COUNCIL CHAMBERS - 502-2<sup>ND</sup> AVENUE EAST  
THURSDAY, JUNE 6, 2024 – 7 PM

PRESENT: Mayor David Konopelski  
Councillors Carole Chapman; Teresa Ducharme; and Laurie Shury  
Absent: Betty Johnson

STAFF: Kim Frolek, Chief Administrative Officer  
Ethan Iverson, Foreman

DELEGATIONS: RICHARD & MICHELE ROKOSH  
HARVEY WALKER

\*A quorum being present Mayor Konopelski called the meeting to order at 7:00PM

**DELEGATION:** Richard & Michele made presentation to Council at 7:00pm regarding the condition of the Back alley at 1<sup>st</sup> St West as well as the need for a speed bump on the same street. Mayor Konopelski Advised that the roads and back alleys will be graded Friday and more gravel to be delivered once the Roads dry up. Due to the many complaints of speeding issues and as a main access road to the Community a speed bump will be placed next week on 100<sup>th</sup> block of 1<sup>st</sup> st West.

**DELEGATION:** Harvey Walker made presentation to Council at 7:15pm regarding the Jackfish Lake Breakwater rehabilitation project. The original plan that was in place 4 Tenders came in over budget and the board is now revisiting options. Village Council advised Harvey that once a new plan and budget were in place to forward the information.

**REGULAR MEETING MINUTES – MAY 2, 2024:**

059.24 SHURY: THAT the minutes of the Regular meeting of May 2, 2024 be approved as circulated. CARRIED

**FOREMAN REPORT:**

Ethan Iverson provided a verbal report to council. Grader is coming tomorrow to do streets and back alleys. Waiting for gravel and cold mix delivery. McGills have been contacted for line flushing. Fire extinguisher checks have been completed.

**TERM DEPOSIT**

060.24 CHAPMAN: THAT Council invest \$217,155.67 in a one-year non-redeemable term deposit with Innovation Credit Union at an interest rate of 5.05%. CARRIED

\*Councillor Chapman declared a conflict of interest at 7:45pm and left the office\*

**CANADA SUMMER JOBS – ADMIN STUDENT:**

061.24 SHURY: THAT Layla Lehman be offered the Admin Summer Student position under the Canada Summer Jobs Program commencing July 2, 2024 at a rate of \$14.50 per hour. CARRIED

\*Councillor Chapman returned to office at 7:48pm\*

**CONSTRUCTION CODE AUTHORITY CONSULTING AGREEMENT**

062.24 SHURY: THAT Council authorize the Mayor and Administrator to sign the Construction Code Authority Consulting Agreement **as attached.** CARRIED

**ZONING BYLAW AMENDMENT REQUEST- COMMUNITY SERVICE DISTRICT TO RESIDENTIAL: DISCUSSION**

**CULVERT/DRAINAGE- LOT 1 BLK 38 PL 102371532**

063.24 SHURY: THAT Council is not prepared to enter into an agreement for waste collection at this time. CARRIED

**BYLAW 01-2024: REPEAL BYLAW**

064.24 CHAPMAN: THAT BYLAW 01-2024, being a Bylaw to Repeal Bylaws, be introduced and read a first time by Council. CARRIED

065.24 SHURY: THAT BYLAW 01-2024, be read a second time by Council. CARRIED

066.24 DUCHARME: THAT BYLAW 01-2024 receive all three readings at this meeting. CARRIED UNANIMOUSLY

067.24 CHAPMAN: THAT BYLAW 01-2024 be read a third time and adopted. CARRIED

**BYLAW 02-2024: MUTUAL AID AGREEMENT**

068.24 CHAPMAN: THAT BYLAW 02-2024, being a Bylaw to enter into a mutual aid agreement for the furnishing of emergency services, be introduced and read a first time by Council. CARRIED

069.24 SHURY: THAT BYLAW 02-2024, be read a second time by Council. CARRIED

070.24 DUCHARME: THAT BYLAW 02-2024 receive all three readings at this meeting. CARRIED UNANIMOUSLY

071.24 CHAPMAN: THAT BYLAW 02-2024 be read a third time and adopted. CARRIED

**MEOTA & DISTRICT EMERGENCY MANAGEMENT ORGANIZATION EMERGENCY RESPONSE PLAN**

072.24 SHURY: THAT Council Approve the EMO Emergency Response Plan as presented AND THAT the Mayor be authorized to sign. CARRIED

**TREES:**

073.24 SHURY: THAT Council approve ICM Tree Service estimate in the amount of \$13,400 plus taxes for the removal and grinding of 18 trees and 23 stumps within the Village of Meota. CARRIED

**FIRE HYDRANT REPLACEMENT ESTIMATE: DISCUSSION**

**PLAYGROUND EQUIPMENT:**

074.24 CHAPMAN: THAT Council approve Blue Imp's quote in the amount of \$119,182.00 plus taxes for new playground equipment to be placed behind the Meota Community Complex. CARRIED

**2024 BUDGET & MILL RATE:**

075.24 SHURY: THAT the 2024 operating budget be adopted as attached, with a mill rate of 5.5 mills and the Base Taxes as per Bylaw 01-2019. CARRIED

**DO DROP IN CURBSTOP: DISCUSSION**

\*Councillor Ducharme declared a conflict of interest at 9:00PM and left the office\*

**DUST CONTROL CONTRACT WORK HOURS:**

076.24 SHURY: THAT Council approve Teresa Ducharme invoice for 8hrs at \$25 per hour for contract work for dust control. CARRIED

\*Councillor Ducharme returned to meeting at 9:02PM\*

077.24 **SPECIAL OCCASION PERMIT - ADRA – JUNE 30, 2024 – BEER GARDENS:**

DUCHARME: THAT Meota ADRA be granted a Special Occasion Permit to hold a beer garden June 30, 2024 at 590 Lakeview located in the Meota Regional Park. CARRIED

**ADMINISTRATION CONTRACT RENEWAL:**

078.24 SHURY: THAT Council enter into a 4- year employment contract effective June 1, 2024 with Kim Frolek AND THAT the Mayor be authorized to sign. CARRIED

**CORRESPONDENCE, DISCUSSION & REPORTS:**

079.24 DUCHARME: THAT the following correspondence, discussion and reports be dealt with as directed and filed. CARRIED

- a. Committee Reports/Council Updates
- b. Western Municipal Consulting – 2024 Board of Revision Completion
- c. Sask Water – JLWWUC Operational Report – February & March 2024
- d. ADRA Meeting Minutes – May 15 2024
- e. Water Security Agency – Aquatic Habitat Permit March 31, 2027
- f. SAMA Certificate of Assessment Confirmation 2024
- g. SAMA 2024 Primary Audit Report- Compliant

**STATEMENT OF RECEIPTS AND EXPENDITURES MAY 2024/ BANK RECONCILIATION APRIL:**

080.24 CHAPMAN: THAT the Statement of Receipts and Expenditures for the month of May 2024 and Bank Reconciliation for April 2024 **as attached** be accepted as presented. CARRIED

**PAYMENT OF ACCOUNTS:**

081.24 SHURY: THAT the list of accounts in the amount of \$85,983.70 be approved for payments as follows:

Cheque Numbers	2759-2777	\$ 68,462.00
Other Numbers	0033-0041	\$ 9,661.96
Payroll	0057, 295	\$ 7,859.74

082.24 **ADJOURN:**  
DUCHARME: THAT we adjourn at 9:48 PM CARRIED

---

David Konopelski, Mayor

---

Kim Frolek, Chief Administrative Officer