

**VILLAGE OF MEOTA - MINUTES**

REGULAR MEETING OF COUNCIL  
VILLAGE COUNCIL CHAMBERS - 502-2<sup>ND</sup> AVENUE EAST  
**THURSDAY, SEPTEMBER 9, 2021 – 7 PM**

PRESENT: Mayor Dave Konopelski  
Councillors Carole Chapman; Teresa Ducharme and Betty Johnson.

STAFF: Sheryl Ballendine, Administrator  
Kim Frolek, Administrator Trainee  
Rob Fegan, Foreman

VISITOR: Ben Clipperton, Northbound Planning  
Robin Bloski, Northbound Planning via phone

\*A quorum being present Mayor Konopelski called the meeting to order at 7:00PM

186.21

**MINUTES:**

JOHNSON: THAT the minutes of the Regular meeting of August 5, 2021 be approved as circulated. CARRIED

**FOREMAN REPORT:** Rob Fegan - Foreman provided a presentation on the sewer line flushing that was completed this year. From the map he indicated the areas – 30 out of the 48 manholes were flushed however the lift station was not done this year. Rob mentioned that Lakeshore Drive has sewer shut offs, which he was not aware of, that need to be exposed as property owners have covered them. (Administration to send letters advising owners to keep them exposed). Summer students were done the end of August. Looking to retain one as a part time helper. Permission from land owner to place snow fence is required (Administration to contact land owner).

**\*Ben Clipperton and Robin Bloski (via phone), Northbound Planning, entered the meeting at 7:15 PM**

Ben Clipperton of Northbound Planning attended the meeting to discuss with Council the proposed development for Lot 7 Block 3 Plan 88B01473.

187.21

**ZONING – PROPOSED DEVELOPMENT – LOT 7 BLOCK 36 PLAN 88B01473:**

DUCHARME: THAT Council directs the Development Officer to go back to the applicant to ensure the area of the principal dwelling equals 753 square feet as per Zoning Bylaw 08-2015 Section 7.3 and includes a full kitchen within the dwelling area, with the entire dwelling area being separately enclosed from the garage. CARRIED

**\*Ben Clipperton and Robin Bloski, Northbound Planning left the meeting at 7:45P M**

188.21

**PARTTIME EMPLOYEE**

JOHNSON: THAT Ethan Iverson be hired on a parttime basis as needed at a rate of \$15 per hour to assist with Village maintenance. CARRIED

189.21

**BY-ELECTION DATE AND POLLING LOCATION**

CHAPMAN: THAT the date of the by-election be set as November 10, 2021 and the polling place be at the Meota Village Office. CARRIED

- 190.21        **APPOINTMENTS – REPLACING COUNCILLOR BECOTTE**  
JOHNSON:     THAT these appointments remain vacant until after the election.        CARRIED
- 191.21        **TENDER – SALE OF OLD ATV:**  
DUCHARME:   THAT Council accepts the tender amount of \$222.00 from Matt Taylor for the sale of the old ATV, as is, where is.        CARRIED
- 192.21        **SASK911 – SASKATCHEWAN PUBLIC SAFETY AGENCY:**  
DUCHARME:   THAT the Mayor be authorized to sign the Contract Amendment No.1 regarding the per capita charge to the SASK911 Dispatch Services Agreement with Saskatchewan Public Safety Agency.        CARRIED
- 193.21        **OFFICE HOURS:**  
JOHNSON:     THAT effective immediately the Village office hours open to the public will be Tuesday to Friday 9 AM to 4 PM.        CARRIED
- 194.21        **WATER AND SEWER CONNECTION FEES:**  
CHAPMAN:     THAT the water and sewer connection fees be set at \$1000 for water and \$1000 for sewer when making a new connection to the Village of Meota water and sewer mains.        CARRIED
- 195.21        **HARASSMENT POLICY:**  
JOHNSON:     THAT the Harassment Policy be approved as attached.        CARRIED
- 196.21        **EMPLOYEE CODE OF CONDUCT POLICY:**  
CHAPMAN:     THAT the Employee Code of Conduct Policy be approved as attached.        CARRIED
- 197.21        **ELECTIONS CANADA – POLLING PLACE STANDARD LEASE:**  
DUCHARME:   THAT the Administrator be authorized to sign the Elections Canada Polling Place Standard Lease.        CARRIED
- 198.21        **BYLAW 10-2021 – ESTABLISH A LIMIT OF CASH COLLECTIONS:**  
JOHNSON:     THAT BYLAW 10-2021, being a bylaw to establish a limit of cash collections, be introduced and read a first time by Council.        CARRIED
- 199.21        CHAPMAN:     THAT BYLAW 10-2021, be read a second time by Council.        CARRIED
- 200.21        DUCHARME:   THAT BYLAW 10-2021 receive all three readings at this meeting.        CARRIED UNANIMOUSLY
- 201.21        JOHNSON:     THAT BYLAW 10-2021 be read a third time and adopted.        CARRIED
- 202.21        **BYLAW 11-2021 – EMERGENCY RESPONSE VEHICLE:**  
DUCHARME:   THAT BYLAW 11-2021, being a bylaw to authorized an emergency response vehicle, be introduced and read a first time by Council.        CARRIED
- 203.21        CHAPMAN:     THAT BYLAW 11-2021, be read a second time by Council.        CARRIED



