

VILLAGE OF MEOTA – DEVELOPMENT PERMIT APPLICATION INFORMATION SHEET

Development Permit Applications may take approximately 1-2 MONTHS to process due to the requirement of additional information, notification procedures, presentation to Council, or due to the time of year. For more information about permit requirements, contact Administration at (306) 892-2277.

Application Fees are as follows:

1. Permitted Use - \$150 Contact Administration to determine if permitted or discretionary use
2. Discretionary Use - \$350

Development Located on Hazard Lands: Real Property Surveyor's Report (RPSR)

Any development permit application for a proposed residence on potentially hazardous land as defined in the Zoning Bylaw No. 08-2015 and the Official Community Plan Bylaw No. 07-2015 or lands that have an interest registered on the title pursuant to Section 130 of the *Planning and Development Act, 2007*, must be accompanied by a RPSR prepared by a Saskatchewan Land Surveyor, which illustrates that the proposed elevation of the finished main floor is above the Safe Building Elevation.

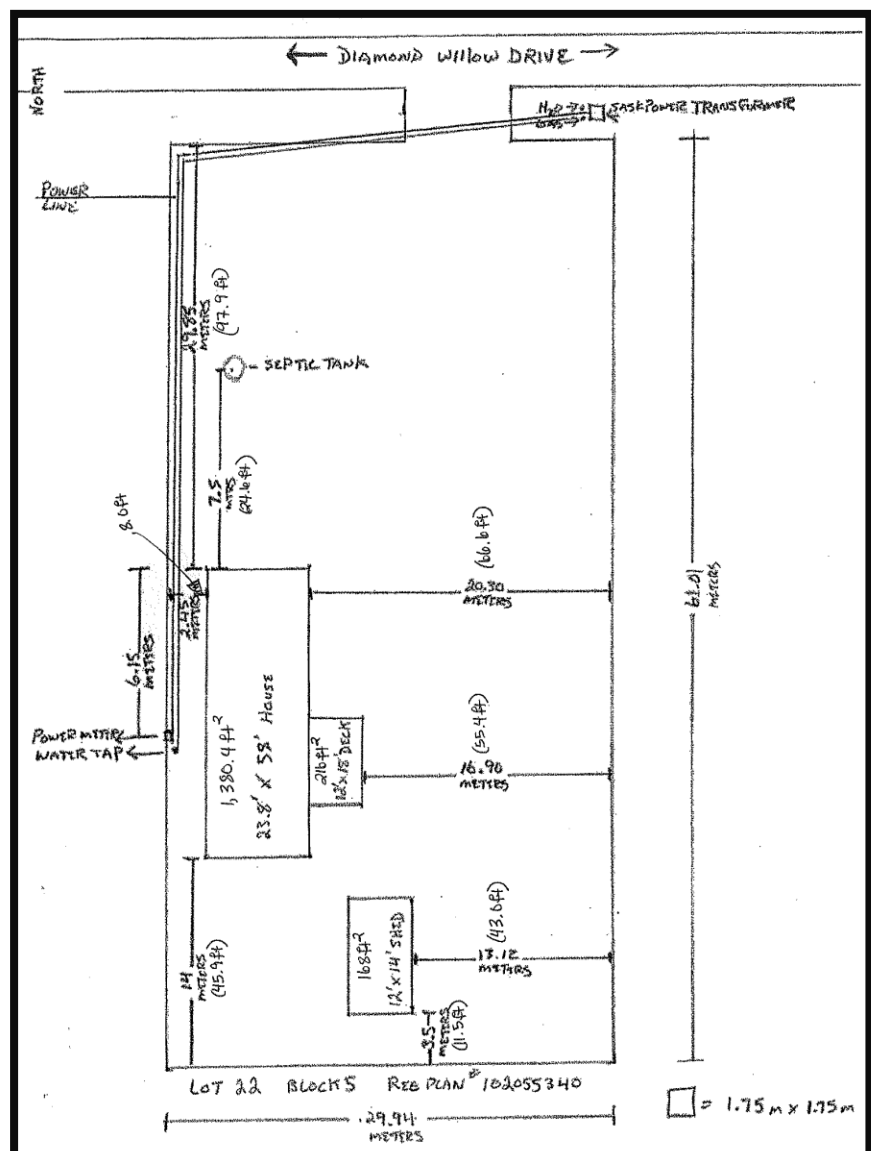
Contact administration to assist you in determining whether your permit requires the submission of a RPSR.

Site and Floor Plan Requirements:

Your permit shall not be considered completed until you submit **all** of the following:

- 1) Submission of **any required photos, floor plans or exterior elevations** of the building;
- 2) Attach a **site plan drawing** (see example below) showing the following:

- North Arrow
- Parcel dimensions
- Label, and provide location and dimensions of all existing buildings and structures and all distances
- Label, and provide location and distances of all proposed buildings and structures and all distances
- Location of water and sewer utility system, with distances to property boundary
- Location of all existing and proposed approach and driveway.
- Location of adjacent roadway.
- Location of distinguishing physical features located on or adjacent to the property including, such as Jackfish Lake, sloughs, streams, drainage ways including culverts, wetlands, slopes, bluffs, etc.; and
- Floor plan for residential buildings (i.e. houses, cabins, bunkhouses).
- Cross-section diagram of decks.
- Move in buildings require current photos of all exterior sides of the building.



DEVELOPMENT PERMIT APPLICATION

Development Information:

Application # _____

1. Applicant:

Name: _____ Phone: _____

Address: _____ Postal code: _____

Email: _____
2. Registered Owner: _____ as above or,

Name: _____ Phone: _____

Address: _____ Postal code: _____
3. Legal Land Description:

Lot(s) _____ Block _____ Registered Plan No. _____
4. Existing use of land, buildings, and structures:

5. Proposed use of land, buildings and structures:

6. Proposed development involves:

<p>New building _____ Addition _____</p> <p><u>Move in building*</u> _____ Alteration _____</p>	<p align="center"><u>Residential Use:</u></p> <p>Principal _____</p> <p>Secondary _____</p>
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7. Estimated dates of development:

Commencement: _____ Completion: _____
8. Other information (e.g. proposed sewage system) _____
9. Declaration of Applicant:

I/We further agree to comply with all Bylaws & Regulations of the Village of Meota respecting development and I/we acknowledge that it is my/our responsibility to ensure compliance with all Saskatchewan Regulations and Acts including The Uniform Building and Accessibility Standards Act, regardless of any review or inspection that may or may not occur by any official of the Municipality or Building Official. In the event that I/we, the Land Owner(s), fail to complete the RPSR as required, I agree that the Village may complete the RPSR at my/our expense and invoice me/us for the cost along with any necessary administration fees. I/We agree that any expense incurred by the Village to obtain a RPSR and administration or application fees not paid may be added by the Village to the property tax roll of the Land and is deemed for all purposes to be a tax on the Land from the date it was added to the tax roll and forms a lien against the Land in favour of the Village from the date it was added to the tax roll. I/We also agree that any Village property damaged will be at my/our own expense.

*I/We also agree that should be we be bringing in a Ready-to-Move (RTM) or a move-in building that I/we shall be responsible for all costs associated with tree or brush removal required within municipal right-a-ways to accommodate the building being moved along a municipal road allowance.

I/We, _____ and _____, _____ solemnly declare that all the above statements contained within this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act".

Date	Signature	Date	Signature
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Form updated July 2021

OFFICE USE ONLY:	
FEE:	RECEIPT NUMBER:
PERMITTED USE:	DISCRETIONARY USE: