



CONSTRUCTION CODE AUTHORITY

Of Saskatchewan

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"Building and Fire Code Consulting, Municipal Services and Inspections"

Plan Review Checklist – New House (RTM/Modular)

Home Owner/Builders: The following information is required when submitting an application for a residential building permit and before a building permit is issued. The plan review will not begin until all required information is provided.

Required Information:

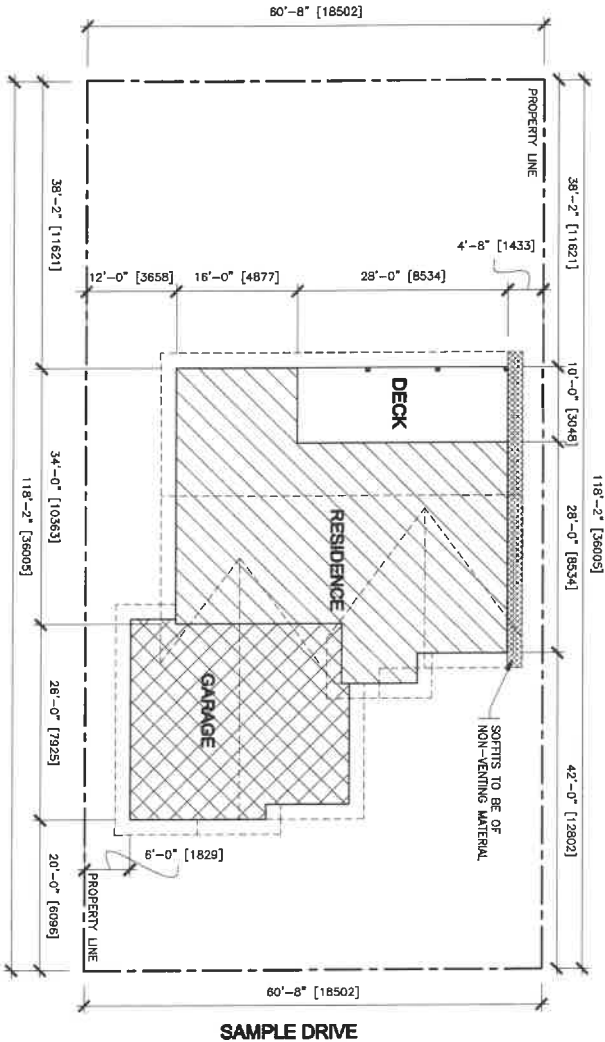
- 2 sets of **Site Plans** with the following information
 - Show size and location of proposed house(RTM)
 - Show size and location of existing buildings on property
 - Show lot dimensions and shape
 - Show distance between buildings and property lines
 - Show North direction arrow
- 2 sets of **House Layout Drawings** with the following information
 - Exterior and Interior wall locations
 - Window sizes and locations
 - Door sizes, locations and swing direction
 - Heating unit/system location
- 2 sets of **House Structural Drawings** with the following information
 - Foundation Detail (type, size, layout and location)
 - Wall Detail (interior and exterior)
 - RTM anchorage detail, if required
- 2 copies of the **Building Permit Application** properly filled out
- 1 copy of the **Mechanical Ventilation Design Summary** filled out by the mechanical contractor, if applicable
- 1 copy of the **Energy Efficiency Compliance Forms** filled out by a qualified person, if applicable
- 1 copy of the **Spray Foam Tech Data Sheet** properly filled out, if applicable
- 1 copy of RTM certification, S/N and RTM plant certification

Required On-Site Inspections: (inspection requirements may change depending on the project type and size)

- Plan Review (Prior to the commencement of any construction)
- Step Footings (Prior to pouring footing)
- Foundation (Prior to pouring concrete on engineered foundations or prior to backfill)
- Framing (Prior to insulating and applying vapour barrier to the exterior walls)
- Insulation and Vapour Barrier (Prior to covering walls and ceiling with wall/gypsum board)
- Final (Prior to moving in or occupying the building)

SAMPLE SET ONLY

This is not intended to prescribe a specific design requirement. There are several construction systems and techniques that can achieve compliance and appropriate performance levels. The information shown here is meant to be a sample of the type and level of detail and information required to be submitted for review as part of the building permit approval process. In some cases, an engineer or architect may be required to provide design / design review with stamped designs in order to approve.



SITE PLAN



LOT AREA: 666.2 m²
 SITE COVERAGE: 32.8%

NOTE:
 CONFIRM WITH AUTHORITIES HAVING JURISDICTION
 CONTRACTOR TO ENSURE THE CONSTRUCTION OF
 THE RESIDENCE CONFORM TO THESE SETBACKS

LEGAL DESCRIPTION:
 LOT 1, BLOCK 2 PLAN #: 123456789
CIVIC ADDRESS:
 123 SAMPLE DRIVE, SAMPLE, SK

SAMPLE DRIVE



SAMPLE DRAWINGS

DRAWING SAMPLE PROVIDED BY VETTER DRAFTING & HOME DESIGN. THE DRAWINGS INCLUDED IN THIS PACKAGE ARE NOT TO BE USED FOR CONSTRUCTION. THESE PLANS ARE A DRAFT FOR DESIGN & IT'S PARENT COMPANY (VETTER HOMES INC.) AND IS NOT RESPONSIBLE FOR ANY USE OF THESE DRAWINGS WITHOUT WHETHER IN FULL OR IN PART IS LITERAL WITHOUT CONSENT FROM VETTER DRAFTING & HOME DESIGN

DRAWING NAME:	SITE PLAN
DATE:	JUNE 11, 2019
PROJECT #:	2019-33
DRAWN BY:	BMV
DRAWING NUMBER:	A-2.1

Information:

(Home info is typically found on the inside of a kitchen cabinet or elec panel)

Year Built: _____
 Manufacturer: _____
 Serial No.: _____
 CSA No.: _____
 Length: _____
 Width: _____
 Pier Spacing: _____

Site Plan: > Note distances to all property lines (can be approx if long distances).
 > Indicate adjacent streets, lanes, if in an urban municipality or close to a PL.

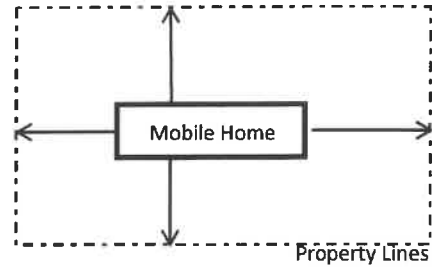
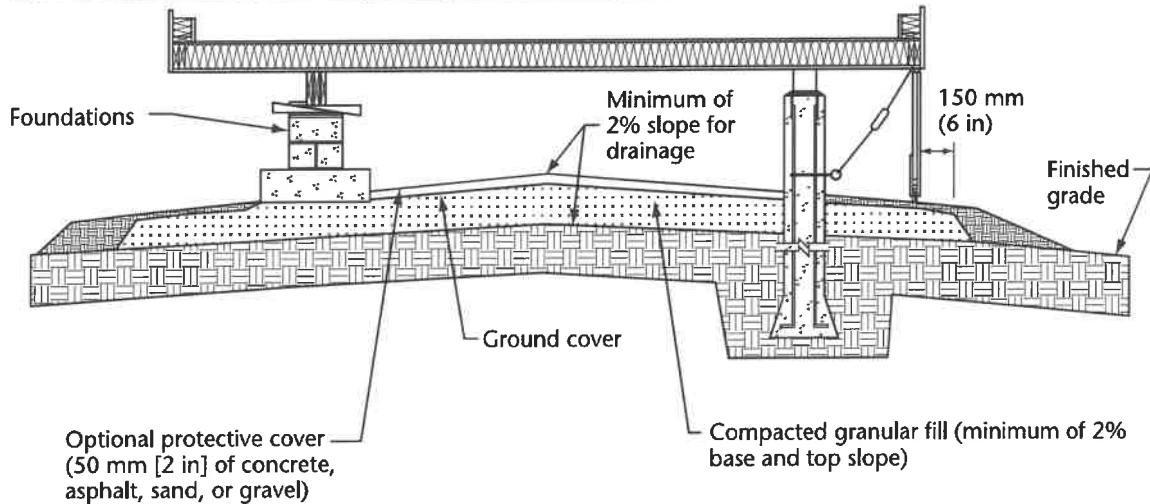


Fig 1. Foundation and Site Prep Example and Descriptions



Notes:

- (1) The ground cover extends at least 150 mm (6 in) past the sides of the manufactured home.
- (2) The backfill base and ground cover are graded centre to outside or from side to side with a minimum slope of 2%.
- (3) The surrounding finished grade slopes away from the home.

Foundation Type:

- Treated Timbers
- Concrete Blocks
- Wood Crib
- Screw Pile
- Concrete Pile

Describe Size / Spacing of Foundation System:
 (provide plan if necessary)

i.e. 3" diameter screw piles / 10' o.c. along beam

i.e. 2x4 wood crib / 3'x3' / 10' o.c. along beam

Anchorage:

- Ground anchors not required:
 The following information is required to determine if anchorage is not required:

Weight: _____
 Dist between main beams: _____
 Height of Pier: _____
 Width of Pier: _____

- Ground anchors to be installed:

Describe type and spacing:

