

VILLAGE OF MEOTA * COUNCIL MEETING * APRIL 8, 2021
Council Chambers, Village of Meota

Present:	Mayor: Dave Konopelski Councillors: Betty Johnson, Carole Chapman, Teresa Ducharme & Patrick Becotte Administrator: Sheryl Ballendine Foreman: Rob Fegan Visitors: Terry Tait & Bonnie Tait - Cemetery Committee Dean & Carmen Menssa - MicDaw Discretionary Use Kim Frolek	
Public Hearing - Bylaw 6-2021 Planning & Development Fee	Mayor Konopelski opened the public hearing at 7:00 PM for the purpose of discussing Bylaw 6-2021, a bylaw to set Planning and Development fees. Administrator, Sheryl Ballendine, provided a verbal report on the purpose of the bylaw. There were no written submissions received and no presentations made concerning this bylaw. Mayor Konopelski declared the hearing closed at 7:02 PM	
Call to Order:	Mayor KONOPELSKI called the meeting to order at 7:02 PM	
Minutes:	72.21 JOHNSON: THAT the Minutes of the Regular Meeting of March 4, 2021 be approved as circulated.	CARRIED
Foreman's Report	Rob Fegan, Foreman, provided a verbal report on maintenance to date. Advised that he needs gravel, sand and cold cold mix. Need to get the roads swept and graded. Picking up lots of used masks and dog waste. Suggested it may be a good time to replace the carpet in the hall. Currently removing snow fence and pickets from areas in the Village. Discussed the need for companies to ensure that the roads and alleys are put back to the way they were before utility installs. Hall boiler still not fully operational.	
Bylaw 6-2021 Planning & Development Fees	73.21 JOHNSON: THAT BYLAW 6-2021 being a bylaw to set fees for planning and development be read a second time. 74.21 DUCHARME: THAT Bylaw 6-2021 be read a third time and adopted.	CARRIED CARRIED
Bylaw 7-2021 Building Bylaw	75.21 JOHNSON: THAT A BYLAW OF THE VILLAGE OF MEOTA to control building, being bylaw 7-2021 be introduced and read a first time by Council. 76.21 BECOTTE: THAT Bylaw No. 7 - 2021 be read a second time by Council. 77.21 DUCHARME: THAT Bylaw No. 7 - 2021 receive all three readings at this meeting. 78.21 CHAPMAN: THAT Bylaw No. 7 - 2021 being THE Building Bylaw, attached to and forming part of these Minutes, be read a third time and adopted.	CARRIED CARRIED CARRIED UNANIMOUSLY CARREID
Discretionary Use - Parcel T Plan AS1753 C2 - Hwy Commercial Indoor and Outdoor Storage Compound	The applicants were present to address any questions of Council. Administrator Ballendine advise that there were three submissions with concerns and no one present to speak to the matter. Council reviewed the submissions. The applicants have requested a reduced rear yard greater than what could be allowed using a minor variance therefore a bylaw amendment would be necessary however indicated that time was of the essence and would work with the required rear yard. 79.21 JOHNSON: THAT the discretionary use application of Micdaw Enterprises Ltd. to develop an indoor and outdoor storage compound at Parcel T Plan AS1753 be approved subject to the required rear yard setback of twenty (20) ft.	CARRIED
Closed Session	80.21 JOHNSON: THAT the meeting go In-camera to discuss human resource matters at 8:10 PM 81.21 CHAPMAN: THAT the meeting come Out-of-camera at 8:30 PM	CARRIED CARRIED
Transfer Site Tags	82.21 BECOTTE: THAT the Transfer Site (garbage) tags be increased to \$2.00 effective April 15, 2021	CARRIED
Building Official Appointment	83.21 CHAPMAN: THAT the licensed building officials, listed, operating and hereby referred to as <i>The Construction Code Authority</i> in the Province of Saskatchewan be appointed Building Officials for the Village of Meota for 2021; Ryan Shepherd - Class 3; Raymond Humenny - Class 2R; Jerry Wintonyk - Class 1; Janelle Cox - Class 1; Dale Wagner - Class 3R; Chris Gates - Class 3.	CARRIED
Development Officer Appointment	84.21 JOHNSON: THAT Northbound Planning be appointed as the Development Officer for the Village of Meota for 2021	CARRIED
Celebration Bank Account	85.21 CHAPMAN: THAT the Celebration bank account at Innovation Credit Union be closed with funds being transfer into the Village of Meota Operating account; AND THAT a Celebrations Reserve account be set up in the General Ledger	CARRIED
Bingo Bank Account	86.21 JOHNSON: THAT the Bingo bank account at Innovation Credit Union be closed with funds being transfer into the Village of Meota Operating account; AND THAT these funds become part of the Hall Reserve.	CARRIED
2020 Transfers to Reserves	87.21 BECOTTE: That the 2020 Transfers to Reserves at December 31, 2020 be approved as follows: Cemetery Fund \$ 1,770.18 Utility Reserve \$100,000.00 Community Hall Reserve \$ 184.06	CARRIED
Bank Transfers - Reserves	88.21 DUCHARME: THAT the following amounts be transferred to the Reserve bank account from the Village Operating bank account representing the following Reserves: Cemetery \$10,883.75 (closing balance of account \$9,113.57+2020 transfer \$1,770.18) Community Hall \$ 4,641.46 (closing balance of account \$4,267.66+2020 transfer \$184.06/bingo acct \$189.74)	CARRIED
Bank Transfers - Utility Capital Reserves	89.21 CHAPMAN: THAT \$100,000 representing the 2020 transfers to the Utility reserve be transferred from the Operating bank account to the Utility Capital Reserve bank account.	CARRIED
2020 Write-off Accounts	90.21 JOHNSON: THAT the following accounts be written off at December 31, 2020: Lift Station Receivable \$ 3,541.00 Fire Trust - Plan 24 Liability \$ 35.31 General Accounts Receivable \$ 6,436.98 Suspense \$ 386.74	CARRIED
Office Key & Security Code	91.21 JOHNSON: THAT Mayor Dave Konopelski be provided with an office key and the security code for emergency and security matters.	CARRIED

Fine Option Program	92.21	DUCHARME: THAT the Village of Meota withdraw from the Fine Option Program through the Ministry of Corrections and Policing effective immediately and sent all correspondence/forms back to Community Corrections in North Battleford.	CARRIED								
Locate and Water line Crossover Agreement	93.21	DUCHARME: THAT we enter into an agreement with Dean Menssa for locate and water line crossover services as attached; AND THAT the Mayor and Administrator be authorized to sign the agreement.	CARRIED								
Community Hall Rentals	94.21	CHAPMAN: THAT due to CoVid, Council refrain from renting out the community hall until further notice.	CARRIED								
Northbound Planning Report	95.21	BECOTTE: THAT the March Northbound Planning report be received and filed. **Councillor Chapman left the meeting at 9:00 pm and will not return	CARRIED								
Lot Consolidation - Lots 13 & 14 Block 32 Plan 87B12634	96.21	JOHNSON: THAT council approve the lot consolidation request of Lots 13 and 14 Block 32 Plan 87B12634 with all costs incurred by the owner.	CARRIED								
Front Lot Determination- Lot 1 & 2 Block 25 Plan G207 400 Beach Avenue	97.21	DUCHARME: THAT council allow the front of the lot of Lots 1 & 2 Block 25 Plan G207 - 400 Beach Avenue to be from Beach Avenue for zoning purposes.	CARRIED								
Bylaw 8-2021 Zoning Bylaw Amendment	98.21	JOHNSON: THAT a Bylaw of the Village of Meota to amend Zoning Bylaw 8-2015, FUD to R1 and R1 to C2, being Bylaw 8-2021, be introduced and read a first time by council. *Administrator Ballendine advised the will now be advertised.	CARRIED								
DC Dirtworks - Parcel T Plan M AS1753	99.21	DUCHARME: THAT approval be granted to DC Dirtworks & Hydro Vac Services to construct a swale on the north west property edge of the Fire hall, where the swale is now, and redirect it to the highway ditch and install a culvert across the service road to allow the water to run into the highway ditch with all costs associated with this work the responsibility of DC Dirtworks & Hydro Vac Services.	CARRIED								
2021 Education Property Tax Mill Rates	100.21	JOHNSON: THAT Council acknowledge the 2021 Education Property Tax Mill rates as set by the Province of Saskatchewan as follows: <table border="0" style="margin-left: 40px;"> <tr> <td>Agriculture</td> <td>1.36 mills</td> </tr> <tr> <td>Residential</td> <td>4.46 mills</td> </tr> <tr> <td>Commercial/Industrial</td> <td>6.75 mills</td> </tr> <tr> <td>Resource (Oil & Gas, Mines & Pipelines)</td> <td>9.79 mills</td> </tr> </table>	Agriculture	1.36 mills	Residential	4.46 mills	Commercial/Industrial	6.75 mills	Resource (Oil & Gas, Mines & Pipelines)	9.79 mills	CARRIED
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Lift Station Landscaping	101.21	JOHNSON: THAT Sheldon Modien be authorized to landscape around the lift station to ensure proper drainage at a cost of \$2,500 plus gravel.	CARRIED								
Special Occasion Permit ADRA July 1, 2021	102.21	JOHNSON: THAT Meota ADRA be granted a Special Occasion Permit to hold a beer garden July 1, 2021 at 590 Lakeview Avenue in the Meota Regional Park Authority Inc. Rec Hall from 12:00 PM to 12:30 AM.	CARRIED								
Foreman Wage Increase	103.21	BECOTTE: THAT Foreman Rob Fegan receive a \$2 per hour increase effective April 1, 2021.	CARRIED								
Administrator Trainee	104.21	JOHNSON: THAT Council offer the position of Administrator Trainee and enter into an employment contract with Kim Frolek effective June 1, 2021 at an annual salary of \$47,000 with a three (3) month probation period AND THAT the Mayor and Administrator be authorized to sign the contract.	CARRIED								
Board of Revision Secretary	105.21	JOHNSON: THAT Aileen Swenson of the Krismer Board be appointed as Board of Revision Secretary.	CARRIED								
Correspondence Discussion and Reports		<p>Committee Reports</p> <p>a) Rural Community Consultative Group March 11, 2021 minutes</p> <p>b) Communities in Bloom</p> <p>c) Charlene Esquirol - Water Advisory notification.</p> <p>d) Meota & District Fire Department - Profit/Loss Budget Overview - Jan -Mar 2021</p> <p>Johnson - attended a Regional Park Meeting - still looking for a park manager; upcoming JLWWUC annual meeting</p> <p>Becotte - Transfer site - Lion's Club will be installing bins for items that can be taken to SARCAN - met with a rep from LORAAS with the Transfer Site attendant. Appears users are not utilizing one bin due to its location. LORAAS rep suggested removing the third bin. Need to purchase a shop vac for Transfer Site.</p> <p>Meota ADRA hopes to hold a parade and host a beer garden July 1, 2021. Hope to offer swimming lesson program.</p> <p>TransCanada building - seniors are working to get it ready and will be using a genset for power.</p> <p>Konopelski - attended a Fire Committee meeting - still looking for a full-time Fire Chief</p>									
	106.21	DUCHARME: THAT the above correspondence and discussion be dealt with as directed and filed	CARRIED								
Financial Activities:	107.21	JOHNSON: THAT the Statement of Financial Activities and Bank Reconciliation for the month of March 2021 be accepted as presented and attached. Mayor Konopelski declared his Conflict of Interest and left the room at 10:20 PM with Deputy Mayor Johnson assuming the chair	CARRIED								
Account - Separate Approval	108.21	BECOTTE: THAT cheque number 1883 issued to 101156116 SK Ltd. in the amount of \$2,850.55 be approved for payment. Mayor Konopelski return at 10:21 PM and assumed the chair.	CARRIED								
Payment of Accounts:	109.21	JOHNSON: THAT the list of accounts in the amount of \$38,562.17 as attached, be approved for payment as follows: <table border="0" style="margin-left: 40px;"> <tr> <td>Cheque No. 1884-1905</td> <td>\$ 12,705.05</td> </tr> <tr> <td>Other No. 88-99</td> <td>\$ 26,081.14</td> </tr> </table>	Cheque No. 1884-1905	\$ 12,705.05	Other No. 88-99	\$ 26,081.14	CARRIED				
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Other No. 88-99	\$ 26,081.14										
Adjournment	110.21	DUCHARME: THAT we now adjourn at 10.25 PM.	CARRIED								

Dave Konopelski
Mayor

Sheryl Ballendine
Administrator