

VILLAGE OF MEOTA * COUNCIL MEETING * MARCH 4, 2021
Council Chambers, Village of Meota

Present:	Mayor: Dave Konopelski Councillors: Betty Johnson, Carole Chapman, Teresa Ducharme & Patrick Becotte Administrator: Sheryl Ballendine Foreman: Rob Fegan Visitors: Charlie Baillargeon and Sherry Doom																																		
Call to Order:	Mayor KONOPELSKI called the meeting to order at 7:00PM																																		
Minutes:	48.21 JOHNSON: THAT the Minutes of the Regular Meeting of February 4, 2021 be approved as circulated.	CARRIED																																	
Foreman's Report	Rob Fegan, Foreman, provided a verbal report on maintenance to date. Discussed drainage matters; gravel type and uses; hiring of a summer student or staff; holidays.																																		
SaskPower Joint Use Easement - MB1 Plan 102099067	49.21 JOHNSON: THAT the Mayor and Administrator be authorized to sign the SaskPower Joint Use easement for Municipal Buffer MB1 Plan 102099067.	CARRIED																																	
Subdivision Application Lot 11A Block 19 Plan 102120668	50.21 CHAPMAN: THAT council recommends approval of the proposed residential subdivision of Lot 11A Block 19 Plan 102120668: 1) There are no land uses in the vicinity that would be incompatible with the intended use of the proposed sites or any site condition that would make the land unsuitable for the intended use. 2) The accessory buildings on proposed Lot 19 must be moved to adjacent Lot 20 or removed entirely and are subject to obtaining development/building permits. 3) There are no facilities that would be affected by the proposed development. 4) Municipal Reserve is exempt since it involves land previously subject to the requirement 5) A Master Agreement will be required. 6) Water and Sewer Services are existing. 7) The Village of Meota is willing to accept solid and liquid waste generated by these two lots 8) All costs for the subdivision are to be incurred by the applicant. AND THAT the Mayor and Administrator be authorized to sign the agreement	CARRIED																																	
Administrator Appointment	51.21 JOHNSON: THAT Sheryl Ballendine be appointed Administrator on a interim, non-permanent basis.	CARRIED																																	
Bank Account Closure and Fund Transfer-Cemetery	52.21 CHAPMAN: THAT the Cemetery bank account at Innovation Credit Union be closed with funds being transferred into the Village of Meota Operating account; AND THAT a Cemetery Reserve account be set up in the General Ledger with annual surplus or deficit being recorded at year end; AND FURTHER THAT the Meota Cemetery Committee be provided information on the Cemetery accounts from time to time.	CARRIED																																	
Bank Account Closure and Fund Transfer-Community Hall	53.21 DUCHARME: THAT the Community Hall bank account at Innovation Credit Union be closed with funds being transferred into the Village of Meota Operating account; AND THAT a Community Hall Reserve account be set up in the General Ledger with annual surplus or deficit being recorded at year end; AND FURTHER THAT the Community Hall Committee be provided information on the Community Hall account from time to time.	CARRIED																																	
Office Service Fees	54.21 JOHNSON: THAT the following office services fees be set by Council as follows: <table border="0" style="margin-left: 40px;"> <tr><td>Village Map</td><td>\$ 10.00</td><td>plus postage</td></tr> <tr><td>Photocopies</td><td>\$ 1.00</td><td>per page</td></tr> <tr><td>Fax SEND</td><td>\$ 1.00</td><td>per transmission</td></tr> <tr><td>Fax RECEIVE</td><td>\$ 1.00</td><td>per page</td></tr> <tr><td>Custom Work</td><td>\$ 60.00</td><td>per hour (\$30 minimum charge)</td></tr> <tr><td>Cemetery Plot</td><td>\$ 100.00</td><td>per plot</td></tr> <tr><td>Hall Block</td><td>\$ 50.00</td><td>per block</td></tr> <tr><td>Meeting Room (office)</td><td>\$ 50.00</td><td>per day</td></tr> <tr><td>Laminating Letter size</td><td>\$ 2.00</td><td>per page</td></tr> <tr><td>Legal size</td><td>\$ 3.00</td><td>per page</td></tr> <tr><td>Ledger Size</td><td>\$ 4.00</td><td>per page</td></tr> </table>	Village Map	\$ 10.00	plus postage	Photocopies	\$ 1.00	per page	Fax SEND	\$ 1.00	per transmission	Fax RECEIVE	\$ 1.00	per page	Custom Work	\$ 60.00	per hour (\$30 minimum charge)	Cemetery Plot	\$ 100.00	per plot	Hall Block	\$ 50.00	per block	Meeting Room (office)	\$ 50.00	per day	Laminating Letter size	\$ 2.00	per page	Legal size	\$ 3.00	per page	Ledger Size	\$ 4.00	per page	CARRIED
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Computer Upgrade	55.21 BECOTTE: THAT pre-budget approval be granted to purchase a new computer and two-24 inch monitors including set-up as per the Munisoft Quote dated February 3, 2021 in the amount of \$3,392 plus applicable taxes.	CARRIED																																	
Bylaw 5-2021 Repeal Bylaw	56.21 JOHNSON: THAT A BYLAW OF THE VILLAGE OF MEOTA to repeal bylaws being Bylaw 5-2021 be introduced and read a first time by Council.	CARRIED																																	
	57.21 CHAPMAN: THAT Bylaw No. 5 - 2021 be read a second time by Council.	CARRIED																																	
	58.21 DUCHARME: THAT Bylaw No. 5 - 2021 receive all three readings at this meeting.	CARRIED UNANIMOUSLY																																	
	59.21 BECOTTE: THAT Bylaw No. 5 - 2021 being a Repeal Bylaw, attached to and forming part of these Minutes, be read a third time and adopted.	CARRIED																																	
Bylaw 6-2021 Planning and Development Fees	60.21 DUCHARME: THAT A BYLAW OF THE VILLAGE OF MEOTA to implement Planning and Development Fees, being Bylaw 6-2021 be introduced and read a first time by council. *Administrator Ballendine advised that the bylaw will now be advertised.	CARRIED																																	
Transfer Site Attendant Contract	61.21 BECOTTE: THAT Mark St. Marie be awarded the Transfer Site Attendant contract effective March 9, 2021 at a rate of \$18.00 per hour; AND THAT the Mayor and Administrator be authorized to sign the agreement.	CARRIED																																	

Exercise Room - Electrical Upgrade	62.21	JOHNSON: THAT HDC Contracting and Electrical Ltd. supply and install a sub-panel and receptacles in the exercise room as per their quote of \$1710 taxes and permit included.	CARRIED
Meota & District Fire Department - 2021 Budget	63.21	JOHNSON: THAT Council approve the Meota & District Fire Department 2021 budgetas attached.	CARRIED
Saskatchewan Health Authority - License Agreement	64.21	CHAPMAN: THAT the Mayor and Administrator be authorized to sign the License agreement with the Saskatchewan Health Authority for the use of the Community Hall at no charge for the administration of CoVid vaccines, as attached.	CARRIED
Drainage Issue - 100-200 Block 2nd Street East	65.21	DUCHARME: THAT DC Dirtworks be contracted to remove snow from the service street between 1st and 2nd Avenue in hopes to alleviated some of the spring runoff in this area.	CARRIED
Fitch Road Sign	66.21	JOHNSON: THAT a sign, black lettering on white, be purchased and installed on the road in the NW 8-47-17 W3rd naming it Fitch Road within the Village of Meota.	CARRIED
Subdivision: Parcel A Plan AE816 Proposed Lots 1 - 2 Block 38 - Residential & Proposed Lot 3 Block 38 Highway Commercial	67.21	JOHNSON: THAT Resolution #238.20, being a resolution to recommend approval of the proposed two lot residential subdivision of Parcel A Plan AE816 - File V0765-18S, be rescinded; AND THAT council endorse the amended plan of proposed subdivision to include Lot 3 Block 38 therefore being Lots 1-2 Block 38 - Residential and Lot 3 - Block 38 - Highway Commercial and recommends approval to the three lot subdivision of Parcel A Plan AE816 - File V0765-18S as follows: 1) Re-zoning Lot 3 Block 38 to Highway Commercial. 2) Proposed Lot 3 has a waterline running under the "driveway", sufficient ground cover is required to be added at the developers expense to ensure this waterline does not freeze. 3) There are no land uses in the vicinity that would be incompatible with the intended use of the proposed sites or any site condition that would make the land unsuitable for the intended use. 4) There are no facilities that would be affected by the proposed development. 5) Cash in lieu of Municipal Reserve in the amount of \$2,960.00 is required to be paid to the Village of Meota. 6) A servicing/master agreement will be required. 7) The Village of Meota is willing to accept solid and liquid waste generated by these lots 8) All costs for the subdivision are to be incurred by the applicant. AND FURTHER THAT the Mayor and Administrator be authorized to sign the agreement.	CARRIED
Correspondence Discussion and Reports		Committee Reports a) JLWWUC - RE: SaskWater Contract - manage Meota Lift Station rate increase b) Joint Council Meeting Minutes - October 2020 and February 2021-emailed to council c) Meota & District Fire Committee Minutes - March 1, 2021 recommending 2021 budget.	
	68.21	DUCHARME: That the above correspondence and discussion be dealt with as directed and filed.	CARRIED
Financial Activities:	69.21	JOHNSON: THAT the Statement of Financial Activities and Bank Reconciliation for the month of February 2021 be accepted as presented and attached.	CARRIED
Payment of Accounts:	70.21	BECOTTE: THAT the list of accounts in the amount of \$38,562.17 as attached, be approved for payment as follows: Cheque No. 1856-1882 \$ 20,600.62 Other No. 76-87 \$ 17,961.55	CARRIED
Adjournment	71.21	BECOTTE: THAT we now adjourn at 9:35 PM.	CARRIED

Dave Konopelski
Mayor

Sheryl Ballendine
Administrator